

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION		3. DATE RECEIVED BY STATE	State Application Identifier
Application Non-Construction		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name		Organizational Unit	
City of Cleveland		Division of Police - DUNS # 07-430-3483	
Address		Name and telephone number of the person to be contacted on matters involving this application	
601 Lakeside Avenue Cleveland, Ohio 44114-1015		Heartsong, Dawn (216) 623-5126	
6. EMPLOYER IDENTIFICATION NUMBER (EIN)		7. TYPE OF APPLICANT	
34-6000646		Municipal	
8. TYPE OF APPLICATION		9. NAME OF FEDERAL AGENCY	
New		Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT	
NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program		Greater Cleveland JAG	
12. AREAS AFFECTED BY PROJECT			
Cuyahoga County Cities of Cleveland, East Cleveland, Cleveland Hts, Parma, Euclid, Garfield Hts			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF	
Start Date: October 01, 2018 End Date: September 30, 2022		a. Applicant b. Project OH09 OH11	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
Federal	\$602,791	Program has not been selected by state for review	
Applicant	\$0		
State	\$0		
Local	\$0		
Other	\$0		
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
TOTAL	\$602,791	N	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.			

Close Window

**Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program:
FY 2019 Local Solicitation**

Greater Cleveland Area JAG

City of Cleveland, Ohio

Program Narrative

A. Description of the Issues

Strategy/funding priorities: The city of Cleveland and subgrantee agencies (Cuyahoga County and the cities of Euclid, Garfield Heights, Parma, and East Cleveland) have selected funding priorities including police support staff and police equipment upgrades.

Subgrant award process and timeline: The funding will be distributed as follows:

Jurisdiction	Allocation	Program
CUYAHOGA COUNTY	\$111,540	Upgraded radios for deputies
CLEVELAND	\$445,345	Police support staff
EAST CLEVELAND	\$11,316	Lease of body worn cameras
GARFIELD HTS	\$10,002	Cameras and recording equipment
EUCLID	\$25,613	Surveillance & evidence processing equip
PARMA	\$10,515	Taser Equipment

The City of Cleveland will be the fiscal agent and will spend no more than \$13,014 of their share of the funding to administer this grant on behalf of all jurisdictions.

Once the award the award is issued, it will take approximately one month to enter into contracts with the subgrantee agencies. All funding should be expended by the

subgrantee agencies within one year of the contracts being finalized. Cleveland's funding will be used within two years of the award date.

Programs to be funded: The Cleveland Division of Police will maintain the employment of six police support staff. This includes four fingerprint examiners and two network analysts. The work of these people is critical to the division of police. These positions are not in the general budget nor is there room to add them. Without this funding these positions would be eliminated.

The city of East Cleveland will use their funding to lease body worn cameras. They do not have the funding to purchase or lease this equipment without this grant.

The city of Garfield Heights needs additional recording system licenses to record their 911 phone lines prior to their dispatchers picking up the phone. They also need to upgrade their interview software and equipment that is outdated and not functioning properly. They have not been able to locate any other funding for this purchase.

The city of East Cleveland will use their funding to lease body worn camera equipment.

The city of Euclid needs to upgrade outdated equipment and upgrade their police training room to better suit their needs. They have been unable to locate other funding for these purchases.

The city of Parma needs additional taser equipment which they have been unable to purchase due to a need for funding..

Cuyahoga County needs to upgrade their police radio equipment for the sheriff's deputies to the latest technology. The radios are SAFECOM compliant, support a Statewide Communication Interoperability Plan (SCIP), and improve interoperable communications locally, regionally and statewide.

B. Project Design and Implementation

Strategic Planning Process: For the Cuyahoga County radio program, their plan for the funding is part of a Statewide Communication Interoperability Plan (SCIP), and improve interoperable communications locally, regionally and statewide. Stakeholders include law enforcement agencies throughout the state.

For the city of Cleveland, the plan to use JAG funding for fingerprint examiners was designed through meetings with the city and county, and with the city and county as stakeholders. The fingerprint examiners will likely become part of the staff of a regional crime lab and will be processing fingerprint evidence for numerous cities. The network analysts handle technical issues related to numerous regional initiatives, including the Automated Fingerprint Identification System (AFIS) and Automatic License Plate Readers (ALPR).

C. Capabilities and Competencies

The Cleveland Department of Public Safety (DPS) Grants Coordinator, Dawn Heartsong, will ensure all programmatic grant requirements are met. Ms. Heartsong has 22 years of experience managing grants for the city of Cleveland, including awards from \$500 dollars to \$50 million dollars. The fiscal reporting will be managed by DPS Budget Administrator Amy Hewett. Ms. Hewett is responsible for fiscal grant management for all DPS grants, and has held this position for over four years.

Additional strategic planning: No additional strategic planning other than what is identified above.

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D. Plan for collecting the data required for this solicitation

Describe the applicant's plan for collection of all performance measure data: The Cleveland Department of Public Safety's Grants Coordinator will create a report form for all subgrantees and collect data from them quarterly. This data will be entered into the PMT system by the Grants Coordinator. We understand the performance data reporting requirements for this grant.

Budget Summary

Budget Summary											
<i>Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</i>											
	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		
Budget Category	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Total(s)
A. Personnel	\$287,291	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$287,291
B. Fringe Benefits	\$146,514	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$146,514
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$168,986	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$168,986
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$602,791	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$602,791
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$602,791	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$602,791
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

Nc

[\(DOJ Financial Guide, Section 3.10\)](#)

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>					
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution
Dawn Heartsong - Overtime	Grant Coordinator	\$43.89	hourly	255	100%	\$11,171	
Vacant	Intel Analyst	\$26.00	hourly	2,080	100%	\$54,080	
Vacant	Intell Analyst	\$26.00	hourly	1,500	100%	\$39,000	
M. Berry-Wheatley	Fingerprint Examiner	\$21.70	hourly	2,080	100%	\$45,136	
M. Phillips	Fingerprint Examiner	\$21.70	hourly	2,080	100%	\$45,136	
M. Johnson	Fingerprint Examiner	\$22.90	hourly	2,080	100%	\$47,632	
S. McMullen	Fingerprint Examiner	\$21.70	hourly	2,080	100%	\$45,136	
Total(s)						\$287,291	\$0
Narrative							

Purpose Area #4

Four Fingerprint Examiners and two Intelligence Analysts currently being funded by FY17 JAG will continue their employment. These are police support staff who are critical to operations. City of Cleveland employees who regularly manage grants will work on administering this grant on an overtime basis. (This is part of the Administrative Expenses used by Cleveland as the fiscal agent. A total of \$13,221 will be spent on administration (\$10,972.50 in overtime plus standard benefits). Fringe amounts are standard for city

Purpose Area #4

B. Fringe Benefits				
Name <i>List each grant-supported position receiving fringe benefits.</i>		Computation <i>Show the basis for computation.</i>		
		Base	Rate	Total Cost
				Non-Federal Contribution
Worker's Comp		\$287,291.00	2.80%	\$8,045
PERS (Public Employees Retirement System)		\$287,291.00	14.00%	\$40,221
Employer's FICA (Medicare only)		\$287,291.00	1.45%	\$4,166
Health/Life/Vision/Dental Insurance		\$94,082.00	100.00%	\$94,082
Total(s)				\$146,514
				\$0
Narrative				

Health insurance is \$15,680.33 X 6 employees. Benefit rates are standard for city employees

Purpose Area #4

C. Travel																			
Purpose of Travel	Location	Type of Expense	Basis	Computation															
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>															
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution										
			N/A					\$0											
Total(s)								\$0	\$0										
<table border="1"> <tr> <td>Narrative</td> <td colspan="9"></td> </tr> </table>										Narrative									
Narrative																			

Purpose Area #4

D. Equipment						
Item	Computation					
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>					
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution		
			\$0			
Total(s)			\$0	\$0		
<table border="1"> <tr> <td>Narrative</td> <td></td> </tr> </table>					Narrative	
Narrative						

Purpose Area #4

E. Supplies				
Supply Items		Computation		
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per</i>		
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution
			\$0	
Total(s)			\$0	\$0
Narrative				

Purpose Area #4

F. Construction					
Purpose	Description of Work	Computation			
<i>Provide the purpose of the construction</i>	<i>Describe the construction project(s)</i>	<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>			
		# of Items	Cost	Total Cost	Non-Federal Contribution
				\$0	
Total(s)				\$0	\$0
Narrative					

Purpose Area #4

G. Subawards (Subgrants)							
Description		Purpose	Consultant?				
Provide a description of the activities to be carried out by subrecipients.		Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.				
				Total Cost	Non-Federal Contribution		
City of Parma		Tasers (w/holster,magazine) 9 x \$1,080.70 + \$788.70 for a box of cartridges	No	\$10,515			
City of East Cleveland		One-year lease of body-worn cameras	No	\$11,316			
City of Euclid		Polygraph (\$4,716.29 x 1) - Data Scan Pro (\$6,734 x 1) - Train Mat (\$2,864 x 1) - Training room equipment (\$4,229.78 x 1 lot) - Surveillance equip (\$1,198 x 1) - Lab Equip (\$1,127.26 x 1) - camera (\$950 x 1) - Training supplies	No	\$25,613			
City of Garfield Hts		911 recording licenses (\$924 x 4) - Camera (\$6,306 x 1)	No	\$10,002			
Cuyahoga County		Portable radios - \$5,070 x 22	No	\$111,540			
				Total(s)	\$168,986	\$0	
Consultant Travel (if necessary)							
Purpose of Travel	Location	Type of Expense	Computation				
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Compute the cost of each type of expense X the number of people t				
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution
						\$0	
						Total	\$0
Narrative							

Purpose Area #4

The five subgrantees are the other jurisdictions that are part of this grant program. Cuyahoga County will upgrade their portable radios. Parma will purchase new taser equip Cleveland will lease body-worn cameras, Euclid will purchase training, surveillance and interview equipment, Garfield Hrs, will purchase 911 recording licenses and a camera.

H. Procurement Contracts

Description	Purpose	Consultant?		
<i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<i>Describe the purpose of the contract</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>		
			Total Cost	Non-Federal Contribution
Total(s)			\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel	Location	Type of Expense	Computation		
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people t</i>		
			Cost	Duration or Distance	# of Staff
				Total Cost	Non-Federal Contribution

Purpose Area #4

						\$0	
Total						\$0	\$0

Narrative	
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I. Other Costs

Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		Computation <i>Show the basis for computation</i>				
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution
					\$0	
Total(s)					\$0	\$0

Narrative	
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Purpose Area #4

J. Indirect Costs					
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>			
		Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution
				\$0	
<i>Total(s)</i>				\$0	\$0
Narrative					

Purpose Area #4

)
Federal Request
\$11,171
\$54,080
\$39,000
\$45,136
\$45,136
\$47,632
\$45,136
\$287,291

Purpose Area #4

to police
; that will be
' employees.

Purpose Area #4

<i>Federal Request</i>
\$8,045
\$40,221
\$4,166
\$94,082
\$146,514

Purpose Area #4

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<i>Federal Request</i>
\$0
\$0

Purpose Area #4

Federal Request
\$0
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Purpose Area #4

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Federal Request
\$0
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Purpose Area #4

<i>Federal Request</i>
\$0
\$0

Purpose Area #4

Federal Request
\$10,515
\$11,316
\$25,613
\$10,002
\$111,540
\$168,986
traveling.
Federal Request
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\$0

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***Federal
Request***

\$0

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traveling.

***Federal
Request***

Purpose Area #4

[illegible]

Purpose Area #4

Federal Request	
\$0	
\$0	